

SECTION 1: CIA SUMMARY
Community Impact Assessment: Summary
1. Name of service, policy, function or criteria being assessed:

Housing

Replacement of North Yorkshire Home Choice allocations policy with City of York Allocations Policy

2. What are the main objectives or aims of the service/policy/function/criteria?

To allocate homes owned by City of York Council, managed by City of York Council and nominated to City of York Council through a choice based letting scheme.

Allocations must be fair, recognise reasonable preference and special circumstance when needed.

The policy must be clear in determining the order of priority of candidates when expressing an interest in a particular property advertised as being available to let.

3. Name and Job Title of person completing assessment:

Ann-Marie Douglas Temporary Accommodation Manager.

4. Have any impacts been Identified? (Yes/No)

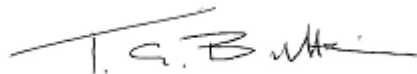
Y

Community of Identity affected:

As below

Summary of impact:

Positive overall as the policy recognises priority based on need and allocates homes in a fair and transparent manner

5. Date CIA completed: 10.07.18
6. Signed off by:


7. I am satisfied that this service/policy/function has been successfully impact assessed.

Name: Tom Brittain

Position: Assistant Director, Housing and Community Safety

Date: 10.07.18

8. Decision-making body:	Date:	Decision Details:
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Send the completed signed off document to ciasubmission@york.gov.uk It will be published on the intranet, as well as on the council website.
Actions arising from the Assessments will be logged on Verto and progress updates will be required

Community Impact Assessment (CIA)

**Community Impact Assessment
Title:**

City of York Council Allocation Policy

What evidence is available to suggest that the proposed service, policy, function or criteria could have a negative (N), positive (P) or no (None) effect on quality of life outcomes? (Refer to guidance for further details)

Can negative impacts be justified? **For example: improving community cohesion; complying with other legislation or enforcement duties; taking positive action to address imbalances or under-representation; needing to target a particular community or group e.g. older people.** NB. Lack of financial resources alone is NOT justification!

Community of Identity: Age

Evidence	Quality of Life Indicators	Customer Impact (N/P/None)	Staff Impact (N/P/None)
Policy recognises specific needs of older people by identifying process for allocating homes specifically on the basis of age / age related health issues	Standard of living Identity, expression and self respect Health Productive and valued activities	P	None

Details of Impact	<i>Can negative impacts be justified?</i>	Reason/Action	Lead Officer	Completion Date
<p>Some homes designated for older people and most allocations to Independent Living Communities</p> <p>Emergency band takes account of people not being able to return to their previous home for age related health reasons</p>	N/A	Recognises specific needs of older people	Housing Options and Support Service Manager	On implementation of policy

Community of Identity: Carers of Older or Disabled People

Evidence	Quality of Life Indicators	Customer Impact (N/P/None)	Staff Impact (N/P/None)
<p>Hardship provision in policy takes account of need for carers and carer needs.</p> <p>Room criteria recognises live in care / overnight care</p>	Quality and locality of care Support for independent living	P	None

Details of Impact	<i>Can negative impacts be justified?</i>	Reason/Action	Lead Officer	Completion Date
Carers can be included in assessment of property size and need to move to be nearer care is taken account of	N/A	To support quality of life and independent living	Housing Options and Support Service Manager	On implementation of policy

Community of Identity: Disability

Evidence	Quality of Life Indicators	Customer Impact (N/P/None)	Staff Impact (N/P/None)
Policy gives priority to those experiencing problems from property related issues affecting mobility / health through health and wellbeing assessments	Standard of living Identity, expression and self respect Health Productive and valued activities	Y	None

Details of Impact	<i>Can negative impacts be justified?</i>	Reason/Action	Lead Officer	Completion Date
Customers with health and wellbeing needs including disability receive reasonable preference.	N/A	To ensure that customers are adequately housed with adaptations and support as needed	Housing Options and Support	On implementation of policy

			Service Manager	
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Community of Identity: Gender

Evidence		Quality of Life Indicators	Customer Impact (N/P/None)	Staff Impact (N/P/None)
Policy and supporting policies ensure no gender bias. Protected characteristics will be monitored to ensure discrimination does not occur		Standard of living Identity, expression and self respect Health Productive and valued activities	P	None
Details of Impact	<i>Can negative impacts be justified?</i>	Reason/Action	Lead Officer	Completion Date
Allocation based on housing need which is factually determined and recorded, through published criteria that is auditable	N/A	To ensure that no bias including gender bias is experienced in the allocation of homes	Housing Options and Support Service Manager	On implementation of policy

Community of Identity: Gender Reassignment

Evidence	Quality of Life Indicators	Customer Impact	Staff Impact
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		(N/P/None)	(N/P/None)
Policy and supporting policies ensure no gender bias. Protected characteristics will be monitored to ensure discrimination does not occur		Standard of living Identity, expression and self respect Health Productive and valued activities	P None
Details of Impact	Can negative impacts be justified?	Reason/Action	Lead Officer Completion Date
Allocation based on housing need which is factually determined and recorded, through published criteria that is auditable		To ensure that no bias including gender bias is experienced in the allocation of homes	Housing Options and Support Service Manager On implementation of policy

Community of Identity: Marriage & Civil Partnership

Evidence	Quality of Life Indicators	Customer Impact (N/P/None)	Staff Impact (N/P/None)
All forms of marriage and civil partnership recognised and acknowledged in policy	Standard of living Identity, expression and self respect Health Productive and valued activities	P	None

Details of Impact	<i>Can negative impacts be justified?</i>	Reason/Action	Lead Officer	Completion Date
Allocation based on housing need which is factually determined and recorded, through published criteria that is auditable		To ensure that no bias including gender bias is experienced in the allocation of homes	Housing Options and Support Service Manage	On implementation of policy

Community of Identity: Pregnancy / Maternity

Evidence		Quality of Life Indicators	Customer Impact (N/P/None)	Staff Impact (N/P/None)
			N	None
Details of Impact	<i>Can negative impacts be justified?</i>	Reason/Action	Lead Officer	Completion Date

Community of Identity: Race

Evidence		Quality of Life Indicators	Customer Impact (N/P/None)	Staff Impact (N/P/None)
Housing Strategy, NYHC policy			N	None
Details of Impact	Can negative impacts be justified?	Reason/Action	Lead Officer	Completion Date
If English is not the first language customers may not understand the implications of the agreement.	Y	Language Line is available for staff to use Interpreter services are available The Temporary Accommodation Agreement can be translated in written form upon request.	Housing Options and Support Service Manage	On implementation of policy

Community of Identity: Religion / Spirituality / Belief

Evidence	Quality of Life Indicators	Customer Impact (N/P/None)	Staff Impact (N/P/None)
		None	None

Details of Impact	<i>Can negative impacts be justified?</i>	Reason/Action	Lead Officer	Completion Date

Community of Identity: Sexual Orientation

Evidence	Quality of Life Indicators	Customer Impact (N/P/None)	Staff Impact (N/P/None)	
Policy and supporting policies ensure no gender bias. Protected characteristics will be monitored to ensure discrimination does not occur	Standard of living Identity, expression and self respect Health Productive and valued activities	P	None	
Details of Impact	<i>Can negative impacts be justified?</i>	Reason/Action	Lead Officer	Completion Date
Allocation based on housing need which is factually determined and recorded, through published criteria that is auditable	N/A	To ensure that no bias including sexual orientation bias is experienced in the allocation of homes	Housing Options and Support Service Manage	On implementation of policy

